

**MINUTES OF THE SWINFEN AND PACKINGTON PARISH COUNCIL MEETING HELD AT THE
CONFERENCE ROOM 1, CONFERENCE CENTRE, HMP SWINFEN ON
WEDNESDAY 04 NOVEMBER 2015 COMMENCING AT 7.03 P.M.**

PRESENT

Councillor Dyott in the Chair
Councillors Armstrong, Elliott and Mrs Harrison

In attendance:

Ms J Minor, Parish Clerk

PUBLIC FORUM

No members of the public were present.

47. APOLOGIES FOR ABSENCE

Councillors J Barnes and R Barnes.

48. DECLARATIONS OF INTEREST

None declared.

49. MINUTES

RESOLVED That the Minutes of the Meeting of the Parish Council held on 02 September 2015 (Minute Nos. 37 - 46) as circulated, be approved as a correct record and signed by the Chairman.

50. CHAIRMAN'S ANNOUNCEMENTS

**50.1 Planning Application 15/01135/OUT
The Bungalow, Tamworth Road, Whittington Heath
Erection of a Single Dwelling (Outline)**

Members were informed that a planning application for the erection of a single dwelling at The Bungalow, Tamworth Road, Whittington Heath had been submitted to Lichfield District Council, as the Local Planning Authority. It was **AGREED** by all Members present that if the site lies within the Green Belt then Lichfield District Council as Planning Authority be advised that the Parish Council will not support any development within the Green Belt.

50.2 Swinfen Hall Hotel – Fireworks

Councillors Elliott and Mrs Harrison raised concerns regarding the noise from fireworks being let off following weddings which take place at the Swinfen Hall Hotel. It was **AGREED** by all Members present that an email be sent to Lichfield District Council's Environmental Health Department.

50.3 Shrine on the A51 Tamworth Road

Councillor Elliott raised concerns regarding the huge shrine on the A51 Tamworth Road situated between Jerry's Lane and Packington Hall Drive. It was **AGREED** by all Members present that an email be sent to Councillor J Barnes to ascertain the ownership of the kerb.

51. HOPWAS QUARRY

Councillor Armstrong updated all Members present on the current situation relating to the quarry. Members were informed by the Parish Clerk that a new PCSO (Deryn Beale) had been appointed and that she would be looking at the quarry and the woods.

RESOLVED (1) That an item on Hopwas Quarry continue to be included on the next agenda.

(2) That an email be sent to PCSO 23999 Deryn Beale inviting her to the next meeting of the Parish Council.

52. THE HIGH SPEED RAIL PLANS

Councillor Dyott updated all Members present on the current situation relating to HS2.

RESOLVED That an item on the High Speed Rail Plans (HS2) continue to be included on the next agenda.

53. SCHEDULE OF PAYMENTS TO DATE

RESOLVED That the schedule of payments to date be received and noted.

54. 2015/2016 BUDGET

RESOLVED That the Parish Clerk's report detailing actual to date figures for 2015/2016 budget be received and noted.

55. 2016/2017 PRECEPT ON LICHFIELD DISTRICT COUNCIL

RESOLVED That the level of precept to be declared on Lichfield District Council be £5,000.

56. STAFFORDSHIRE TITHE MAP DIGITISATION PROJECT - A PROJECT OF THE FRIENDS OF THE STAFFORDSHIRE AND STOKE ON TRENT ARCHIVE SERVICE

RESOLVED That a grant totalling £120 (£60 for Swinfen and £60 for Packington) be made payment to the FoSSA (**cheque number 100350**).

57. BANK MANDATE

RESOLVED That in light of Councillor J Barnes absence the bank mandate be placed on the 06 January 2016 Parish Council Agenda.

58. PLANNING DECISIONS

**HILL HALL BARN, OLD LONDON ROAD
HEART OF THE COUNTRY SHOPPING VILLAGE, LONDON ROAD**

RESOLVED That the information be received and noted.

59. SWINFEN ESTATE

Councillor Mrs Harrison informed Members that three major accidents had occurred since the last Parish Council Meeting in September which had resulted in the closure of the A38. Councillor Mrs Harrison was of the understanding that the Heart of the Country had also complained regarding the slip road, lack of lighting etc. Councillor Mrs Harrison explained that because most of the employees of the Prison no longer lived on the estate, vehicles relating to the Prison had increased.

RESOLVED That an email be sent to Lichfield District Council and Staffordshire County Council asking who the Councillor is who represents the Swinfen and Packington area and that these Councillors be invited to a future meeting.

60. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

61. PARISH CLERK'S SALARY

RESOLVED That cheques be drawn in respect of the Parish Clerk's October 2015 (**cheque number 100344**) and November 2015 (**cheque number 100345**) salary, HMRC - December 2015 (**cheque number 100347**), Staffordshire Pension Fund - December 2015 (**cheque number 100346**), HMRC - January 2016 (**cheque number 100349**) and Staffordshire Pension Fund - January 2016 (**cheque number 100348**).

62. DATE, VENUE AND TIME FOR NEXT PARISH COUNCIL MEETING

RESOLVED That Wednesday 06 January 2015, Wednesday 02 March 2016 and Wednesday 04 May 2016 in the Conference Room 1, Conference Centre, HMP Swinfen commencing 7.00 p.m. be confirmed as the next Parish Council meeting.

(The Meeting closed at 7.57 p.m.)

Signed

Dated